

**Crescent at Cherry Lane  
HOA Meeting Minutes  
9-17-2013**

Meeting called to order 7:43p

Approval of Minutes

Motion to approve minutes from the prior meeting was seconded and passed unanimously.

Old Business

**Financial Review**

- Reviewed Balance sheet dated 8/31/13
- Cap Contribution running over budget due to quick construction
- Everything going according to budget plan otherwise

**Reminder Annual Picnic - Sept 21**

**Tree Update**

- Mike met with Jude. Jude is willing to replace some but not all dead trees; he will meet with his arborist for final determinations.
- Mike will oversee the replacement of the dead tree at 7330 Archsine Lane.

**Breckenridge Parking Update**

- Expect updates from Jude via Tidewater during construction regarding whether parking will be available and if so on which sides. After construction parking will only be available on the side of the street with the single-family homes.

**Light at Archsine & First Baptist**

- City will install the lamppost, cost to CCL unclear, but may only consist of cost for operation and maintenance or may be undertaken by City. Update will be provided at a later date.

New Business

**New Website**

- Mike paid for the new website and discussed migrating info from current site to the new website.

**Application for Exterior Alteration**

- Motion to approve an application from 14804 First Baptist Lane for the installation of a red brick patio. Application approved by motion.

**Landscaping contracts**

- 3 bids - AMG, JAMS & Mainscapes (Figures are approximate and will be confirmed later.)
  - AMG – 18,900 for mowing common areas, flower beds + 2,900 for mowing homeowner grass + 1,500 for turf treatment. Snow removal program is being offered details to be provided. Mike met with representatives, Layla commented that the company is located closer to the neighborhood than McDonogh handles other HOAs and commercial entities. Mike recommends AMG over other bidders and McDonogh
  - Mainscapes - More expensive on snow removal program. Additional 8,400 for edging and mulching of front flower beds. Layla has worked with them, good work but expensive.

-McDonogh Farms - 23340K Board unhappy with the quality of services currently provided.

-JAMS - 31K landscaping + 12K snow removal - Most expensive bid.

-Mike & Layla will provide updated information and documentation regarding bids.

-Mulching of front beds issue raised and discussed. Bids will include possible additional costs for this service.

-Current draft budget includes 30K landscaping and snow removal services. Figured determined after review of budget and comparison to current budget and past expenses and consideration of budget allocations.

-Drain pipes - damage being caused to common area due to slope of drain pipes of town homes on even side of Archsine Lane and causing a marsh condition. To be remedied by McDonogh.

**Reminder Annual Meeting on October 15th**

**Reminder Annual Dues are due on Oct 1st**

Adjournment

Meeting adjourned at 9:00 pm.

**Approved by the Board of Directors**

A handwritten signature in cursive script, reading "Jacquelin Zimmermann". The signature is written in black ink and is positioned above the printed name of the signatory.

**Jacquelin Zimmermann – Secretary**

**Crescent at Cherry Lane Homeowners Association**